

RISK ASSESSMENT FORM

Regal Theatre

Form RTRA

Assessment No: [REDACTED]	Location / Dept: STAGE AREA	Further assessments required:	Persons involved in or affected by the task:	Special Groups: (Where individual assessments will be required)
Assessment Date: [REDACTED]	Assessor's Name: Chris Rendell (BoHSc)	Fire ☐ COSHH ☐ Manual Handling ☒ Display Screen Equipment ☐ Nursing and Expectant Mothers ☐ Young Persons ☒	Volunteers ☒ Visitors ☐ Contractors ☐ Members of the public ☐ Others ☐	Nursing and Expectant Mothers ☐ Young Persons ☒ Disabled ☐ Service Users ☐
Task / Activity / Area Assessed: This is the [REDACTED] version of the [REDACTED]. The set comprises of flats along the back of the stage that are held in place by stage braces and stage weights. There is a raised rostrum behind the set for actors to stand on to look over the set. There are also [REDACTED] young actors taking part in the show, there doesn't appear to be any need for licences as they are only appearing for three nights and have not appeared in any other production within the last 12 months, but the producer assures me that every safeguard measure has been made to look after these [REDACTED] young actors. (A separate risk assessment and information checklist have been carried out for persons under the age of 18)				

Hazards Identified	Worst Case Outcome	Current Control Measures in Place	Likelihood	Score	Rating
Slips, trips and falls	8	All cast members and back stage crew are aware of the dangers when taking part in a production on the Regal Stage.	2	(8x2) 16	Low
Accidental fall into the set causing a failure of the set anchorage, stage weights and braces. There is a higher risk due to the rake of the stage.	8	The set is held by stage weights and braces, whereas this is a tried and trusted method there is a risk as there is nothing to support the structure down stage or any back up supports, i.e. ropes. Mr [REDACTED] has reassured me that the set is secure.	5	(8x5) 40	Med
Actors walking into flats, set or obstacles.	5	All edges of braces or fixed flats (Not set flats) marked with white gaffer tape	2	(5x2) 10	Low
Electrocution caused by liquids being dropped onto electrical equipment	10	There is an exclusion zone around the Stage Managers desk because it contains the lighting racks. This area is marked with black and yellow tape and was pointed out to the Producer. There are also electrical sockets/electrical appliances and there is an amplifier cabinet stage left that must not have drinks on or around. Signs are on place.	2	(10x2) 20	Med
Young actors being at risk whilst in the theatre	10	Safeguarding in place by the Producer, stage door will be closed or policed	1	(10x1) 10	Low

Worst Case Outcome					Likelihood given precautions in place				
10	8	5	3	1	10	8	5	2	1
Fatality	Severe injury	Lost time injury	Minor injury	No injury	Certain / imminent	Very likely	Likely	Unlikely	Remote

Risk Rating Table		
High 50-100	Medium 20-49	Low 1-19

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Action required (note any temporary action / control measures required):	Action Review Date	Action Completed (Name and title) / Date
Continued monitoring of the set for structural weakness or support failure prior to each show or rehearsal. Constant supervision of under 18's whilst rehearsing or performing in the Regal Theatre. All actors must sign a register on arrival (Producer responsibility) and the register should be given to the Stage Manager prior to rehearsal or performance for use in an emergency, all actors must also sign out after they have finished and are leaving the theatre. (Again this is the Producers responsibility)	Daily	Producer and Stage Manager
Further actions that may require longer term consideration:	Action Review Date	Action Completed (Name and title) / Date

If any issues are outstanding from the 'Action Review' date, detail the reasons:

Signature:

Date:

Assessment Review Date (as required):

Assessment Review Date (as required):

New risk assessment required: Yes / No

New risk assessment required: Yes / No

Completed by (Name):

Completed by (Name):

Signature:

Signature:



cc. [Redacted] Producer
MATA Committee